



Knowledge Co-Creation Program (Group & Region Focus)

**GENERAL INFORMATION ON
Capacity Development of Local Government for Community
Rebuilding in Conflict-Affected Countries**

課題別研修「紛争影響国における地域社会再建にかかる地方行政能力強化」

JFY 2020

NO. 201902051J001

Course Period in Japan : From June 28rd to July 15th, 2020

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

'JICA Knowledge Co-Creation Program (KCCP)' as a New Start

In the Development Cooperation Charter which was released from the Japanese Cabinet on February 2015, it is clearly pointed out that *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* We believe that this 'Knowledge Co-Creation Program' will serve as a center of mutual learning process.

I. Concept

Background

After the cold war, conflicts have been recurring frequently all over the world; and its solutions, the reconstruction and development after the conflicts and the support to prevent the reoccurrence of the conflicts are crucial issues internationally. Recent characteristics of the conflicts are summarized as an increase of the internal conflicts, diversification and complication of the root causes of the conflicts, and its concentration on the developing countries, especially on the less developed areas. In the context of these conflict-affected countries, there exist common problems of the government structure being fragile with governance issues. The regional/local government systems which this training program targets at have the problems of functionality for efficient public service delivery. In order to establish the peaceful state and the sustainable development, it is necessary to support to enhance the capacity in regional/local government.

Japan has restored the vast damages of the World War II, built the peaceful state and attained the economic development. Efficient and functional local government is one of key aspects for sustainable peace and development of Japan. Thus, to share the system and practices of the local government of Japan as an example is effective to reconsider the role of the regional/local government in the conflict-affected countries.

For what?

This program is for regional/local and central government officers to improve their comprehension with reference to the local development and community rebuilding in order to enhance their policy/plan formulation and implementation capacity.

For whom?

This program is offered to managerial positions in regional/local government officials (Director/ Secretary General/equivalent positions at Regional/Provincial/District Government level), central government officials in charge of local government (Director level), and Central government officials in charge of planning (practitioner level)

How?

This training program offers the lectures, study tour, and discussions on i) case studies of community rebuilding in conflict-affected countries, ii) local government system of Japan, iii) experiences of cooperation between local government and communities in promoting local development, iv) postwar/post-disaster community rebuilding experiences in Japan, v) roles, competences and inter-government relations in promoting local development.

Through these, participants will extract the lessons which can be referred to in strengthening the functions of regional/local government, and to resolve the issues faced by these governments. In addition, by reviewing the processes and mechanisms

of public service delivery, it is expected to enhance the policy formation and implementation capacity in rebuilding a region/community which will not relapse into conflicts.

This training program not only puts emphasis on the study on the local governance but also on discussions on how to apply them for more stable development in their own countries.

II. Description

- 1. Title (J-No.):** Capacity Development of Local Government for Community Rebuilding in Conflict-Affected Countries (201902051J001)
- 2. Course Period in JAPAN**
June 28 to July 15, 2020
- 3. Target Regions or Countries**
AFGHANISTAN, NIGERIA, SOMALIA, SOUTH SUDAN, SRI LANKA, SUDAN, UGANDA, YEMEN
- 4. Eligible / Target Organization**
 - Regional/Local governments
 - Central ministry in charge of local governments
- 5. Course Capacity (Upper limit of Participants)**
12 participants
- 6. Language to be used in this program:** English
- 7. Course Objective**
Capacity of regional/local and central government officers in conflict-affected countries in charge of local development and community development will be strengthened in terms of policy/plan formulation and implementation.
- 8. Overall Goal**
The course will focus on the potentials and role of regional/local government in local and community development. Reference will be made to Japan's experience in local development, local government system, as well as post-war and post-disaster reconstruction processes. Participants will also share and learn views and experiences from other participants.

Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

Expected Module Output	Subjects/Agendas	Methodology
<p>【Module Output 1】</p> <p>To review the relevance of promoting peacebuilding through community rebuilding in conflict-affected countries.</p>	<p>Framework of peacebuilding and case studies of support for the local government in conflict affected countries</p>	<p>Lecture Discussion</p>
<p>【Module Output 2】</p> <p>To understand the roles and functions of local government system of Japan, including its history, institutional reforms and challenges.</p>	<p>Transition of local government system in Japan</p>	<p>Lecture</p>
	<p>Current local government system in Japan, Relationship between executive and legislature</p>	<p>Lecture</p>
<p>【Module Output 3】</p> <p>To obtain the concrete images on how the local government functions in promoting development with a focus on relationship between government and communities, and extract lessons which could be referred to in strengthening local government functions to resolve issues of the own country.</p>	<p>(1) Local government mission and responsibility</p>	<p>Lecture Discussion</p>
	<p>(2) Case study in Higashi-Hiroshima City a) Local government system in Higashi-Hiroshima City b) Comprehensive planning and citizen participation c) Community building based on government-citizen collaboration</p>	<p>Lecture</p>
	<p>(3) Case study in a town a) Local government system in a town b) Community building based on government-citizen collaboration c) Promotion of local industries</p>	<p>Lecture Study tour</p>
<p>【Module Output 4】</p> <p>To understand and extract the lessons learned with regard to the role of local government in community rebuilding, which could be referred to in strengthening local government functions to resolve issues of the</p>	<p>(1) -Lessons from postwar reconstruction in Hiroshima prefecture -Observation of Hiroshima Peace Memorial Museum and Hiroshima Peace Memorial Park</p>	<p>Lecture Observation</p>
	<p>(2) Overview of Great East Japan Earthquake and implementation mechanism of reconstruction projects</p>	<p>Lecture</p>
	<p>(3) Community development for reconstruction in Higashi-Matsushima City</p>	<p>Lecture</p>
	<p>(4) Reconstruction support in Fukushima</p>	<p>Lecture Study</p>

own country, based on Japan's postwar and post-disaster reconstruction experiences.	Prefecture	tour
	(5) Post-disaster reconstruction in Iwaki City a) Initiatives immediately after the earthquake b) Current challenges and initiatives	Lecture
	(6) Activities of civilian organization for reconstruction in Iwaki	Lecture Field visits
<p>【Module Objective 5】</p> <p>To revisit opportunities and challenges of promoting peacebuilding through development, and elaborate policy recommendation/action plans.</p>	<p>(1) Reflection</p> <p>(2) Formulation and presentation of action plan</p>	<p>Discussion</p> <p>Exercise</p> <p>Presentation</p>

Note: The above contents may be subject to change.

III. Conditions and Procedures for Application

1. Expectations from the Participating Organizations:

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the project for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the project to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Current duties: be local government officials (Director/ Secretary General level), Central government officials in charge of local government (Director level), and Central government officials in charge of planning (practitioner level)
- 2) Experience in the relevant field: have more than 5 years' experience
- 3) Educational Background: be a graduate of university
- 4) Language: have a competent command of English (reading, writing, speaking and listening) to participate in the program
- 5) Health: must be in good health, both physically and mentally, to participate in the Program in Japan. Pregnant applicants are not recommended to apply due to the potential risk of health and life issues of mother and fetus.

(2) Recommendable Qualifications

- 1) Age: below and under fifty (50) years old
- 2) Gender Consideration: JICA is promoting gender equality. Women are encouraged to apply for the program.

3. Required Documents for Application:

- (1) **Application Form:** The Application Form is available at the JICA office (or the Embassy of Japan).
- (2) **Inception Report:** To fill in the attached Inception Report and submit with the Application Form. Without the Report, the application will not be permitted.
- (3) **Organization Chart:** To be submitted an Organization Chart of the whole

government and of the applicant's organization together with the Application Form. Please clearly indicate the applicant's position on the chart. Submission of Organization Chart is considered to be an important factor in the selection process of participants.

- (4) **Photocopy of passport:** to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

**Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

4. Procedures for Application and Selection:

(1) Submission of the Application Documents:

Closing date for applications: **Please inquire to the JICA office (or the Embassy of Japan).**

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to **the JICA Center in JAPAN by May 6th, 2020**)

(2) Selection:

After receiving the documents through proper channels from your government, the JICA office (or the embassy of Japan) will conduct screenings, and then forward the documents to the JICA Center in Japan. Selection will be made by the JICA Center in consultation with concerned organizations in Japan. *The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.* Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

(3) Notice of Acceptance:

Notification of results will be made by the JICA office (or the Embassy of Japan) **not later than May 21th, 2020.**

5. Document(s) to be submitted by accepted candidates:

Job and Country Report -- to be submitted by **June 21st, 2020**.

Before coming to Japan, only accepted candidates are required to prepare the Job and Country Report. Detailed information will be provided after the Notice of Acceptance.

6. Conditions for Attendance:

- (1) to strictly adhere to the program schedule.
- (2) not to change the program topics.
- (3) not to extend the period of stay in Japan.
- (4) not to be accompanied by family members during the program.
- (5) to return to home countries at the end of the program in accordance with the travel schedule designated by JICA.
- (6) to refrain from engaging in any political activities, or any form of employment for profit or gain.
- (7) to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances, participants may be required to return part or all of the training expenditure depending on the severity of said violation.
- (8) to observe the rules and regulations of the accommodation and not to change the accommodation designated by JICA.

IV. Administrative Arrangements

1. Organizer: JICA Chugoku

(1) Name: JICA CHUGOKU (JICA CHUGOKU Center)

*"Chugoku" is the name of the region consisting of five (5) prefectures in western part of Japan's main island. JICA Chugoku is in charge of implementing JICA's projects/programs in the region.

(2) Contact: Ms. YAMANAKA Hisayo (cictp@jica.go.jp)

2. Implementing Partner:

(1) Name: Hiroshima International Center

(2) URL: <http://hiroshima-hip.or.jp/en/>

3. Travel to Japan:

(1) Air Ticket: The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) Travel Insurance: Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan will not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

TOKYO

JICA Tokyo Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, JAPAN

TEL: +81-3-3485-7051 FAX: +81-3-3485-7904

(where "81" is the country code for Japan, and "3" is area code)

HIROSHIMA

JICA Chugoku Center (JICA Chugoku)

Address: 3-3-1, Kagamiyama, Higashihiroshima, Hiroshima 739-0046, JAPAN

TEL: +81-82-421-5800 FAX: +81-82-420-8082

(where "81" is the country code for Japan, and "82" is the local area code)

If there is no vacancy at JICA Tokyo and JICA Chugoku, JICA will arrange alternative accommodations for the participants.

5. Expenses:

The following expenses will be provided for the participants by JICA:

- (1) Allowances for accommodation, meals, living expenses, outfit, and shipping
- (2) Expenses for study tours (basically in the form of train tickets.)
- (3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)
- (4) Expenses for program implementation, including materials

For more details, please see "III. ALLOWANCES" of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given before departure for Japan

6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. Laptop Computers:

Those who have their own laptop computer are requested to bring when coming to Japan in order to formulate or revise the Job and Country Report and Final Presentation.

2. Japanese Currency:

Allowances will be deposited to your temporary bank account in Japan several days after your arrival in Japan. It is advisable to bring with you cash / travelers' checks for some amount of money for the first several days after your arrival. Please note that it is very important that to have your bank notes/checks exchanged to Japanese Yen (JPY) at any international airport when you can. You may not have time for an exchange into JPY due to busy training schedule when you need some amount of JPY.

3. Participants are required to bring a bag for a 10-day-long trip.

4. It is recommended that participants contact former participants in order for useful information before joining the program.

VI ANNEX:

Inception Report

(Deadline is May 6th 2020 same as Application Form)

All applicants are required to fill in the form and submit them with other application documents. This is used for the selection of applicants. **The report should be typewritten in English.** (Three pages at maximum)

1. Applicant information

1. Name	[Family]	[First]	[Middle]
2. Country			
3. Contact	Tel.	Fax.	
4. Email address			
5. Job record	duration	The name of department, organization and the service it provides	
6. The present department			
7. Outline of the work content and the role of the department you belong to	• • • •		
8. Outline of work contents among 7. that you are in charge of at present	• • • •		
9. How you are involved in any type of JICA project, if you are involved.	• • • •		

2. Government status and programs/plans for peacebuilding

- (1) Description of the conflicts and political crisis of your country (background of the conflicts, root causes of the conflicts)

- (2) Current Status of the Governance Structure and System of your Country (Political System, administration system, layers of government institutions from national to local levels, etc.)

- (3) Current issues on local development and community rebuilding in the process of peacebuilding
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- (4) Measures taken for the improvement of local development and community rebuilding in the process of promoting peacebuilding
(Examples of good practice)
-

- (5) The role to play as a JICA participant

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that "capacity development" is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the "*adopt and adapt*" concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this "*adoption and adaptation*" process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan's developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of "tacit knowledge," a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Chugoku Center (JICA Chugoku)

3-3-1, Kagamiyama, Higashihirosima, Hiroshima 739-0046, JAPAN

TEL: 81-82-421-5800 FAX: 81-82-420-8082